

FORM T.R.30
(See Rule 306)

Fully vouched Bill for the month of _____

Bill No: _____

Major Function _____
Minor Function _____
Detail Function _____

Voucher No: of list of
payment for _____ 20

No: of Sub Voucher Code No: Amount Rs. _____.

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Number of Sub Voucher	Object	Classification	Amount	
	Brought Forward		Rs.	Ps.
Total				

1. I certify that the expenditure included in this bill could not with due regard to this interests of the public service, be avoided. I certify that, to the best of my knowledge and belief, the payments entered in this bill have been duly made to the parties entitled to receive them with the exception noted below, which exceed the Balance of the permanents advance and will be paid on receipt of the money drawn on this bill. Voucher for all sum above on hundred rupees in amount are attaché to this bill. Save those noted above below which will be forwarded as soon as the amounts have been paid. I have, as for as possible, obtained vouchers for other sums and am responsible that the have been so defaced or mutilated that they cannot be used again. All work bills are annexed.
2. Certify that all the articles detailed in the vouchers attached to the bill and in those retained in my office have been accounted for in stock register.
3. Certify that the purchases billed for have been received in good order that there quantities are correct and their quality goods. That the rates paid are not in excess of the accepted and the market rates and that the suitable notes of payments have been recorded against the indents and involves concerned prevent double payments.
4. Certified that:
 - (a) That Expenditure on conveyance hire included in this bill was actually incurred was un-avoidable and is within the schedule scale of charges for conveyance used; and
 - (b) The Government Servant concerned is not entitled to draw traveling allowance under the ordinary rules for the journey, and is not granted and compensatory leave and does not and will not receive any special remuneration for performance of the duty which necessitated the journey.

The certificate is required when proper store account of material and store purchased and required to be maintained.

Received – Contents.

Signature and Designation

Of the drawing officer.

For use in Accountant-General's Office

Pay Rs.(.....)

Pay Rs. (Rupees.....)

District Accounts Officer
Treasury Officer

Assistant Accounts Officer
Assistant Accountant General